



*Brodsky & Brodsky*  
*Counselors at Law*  
*P.O. Box 367*  
*2 Bucks Lane, (Highway 79)*  
*Marlboro, New Jersey 07746*

*Section #3*

*Charles I. Brodsky (NY, NJ & US Patent)*  
*Martin E. Brodsky*  
*Marla N. Weinstein*

*Telephone 732 - 431-1333*  
*Telecopier 732 - 303-0626*

*Hoboken Office*  
*Telephone 201 - 963-1030*  
*Telecopier 201 - 963-3001*

December 4, 2000

Asst. Commissioner for Patents  
Washington, D.C. 20231

Attn: Customer Service Center  
Initial Patent Examining Division

RE: **Serial No. 09/629,707 - ZHIGANG MA**  
**SHARED CODEC IN MULTIPROCESSOR**  
**SYSTEMS**  
**ATTORNEY DOCKET NO. MA-12-7-5**

Dear Madam:

Enclosed herewith, please find:

- a. Notice to file missing parts of Non Provisional Application mailed October 18, 2000;
- b. Properly signed Declaration identifying the Application by the above Application Number and filing date.

Please charge Deposit Account No. 12-2325 \$130.00, the applicable surcharge in this matter -- and any additional balance that might be owing. A duplicate copy of this letter is enclosed.

Very truly yours,

Charles I. Brodsky

CIB:sfw  
Enclosure



## UNITED STATES PATENT AND TRADEMARK OFFICE

COMMISSIONER FOR PATENTS  
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WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/629,707	07/31/2000	Zhigang Ma	Ma-12-7-5

Charles I Brodsky Esq  
2 Bucks Lane  
Marlboro, NJ 07746

## FORMALITIES LETTER



\*OC000000005483674\*

Date Mailed: 10/18/2000

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given TWO MONTHS from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.  
*A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.*
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- The balance due by applicant is \$ 130.

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*A copy of this notice **MUST** be returned with the reply.*

*J T-6*  
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Initial Patent Examination Division (703) 308-1202

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